

Benhall with Sternfield Parish Council

Dear Councillor

You are hereby summoned to the Meeting of the Parish Council to be held on **Monday 21 September 2026 at 7pm**; this Meeting will be held at the **Ex-Servicemen's Club, Benhall**.

Members of the public are welcome to attend and are invited to submit their views, questions and issues for consideration, at the discretion of the Chairman, during the Open Forum and before the Meeting proper commences (or by sending these to the Parish Clerk, details below). Members of the public may not take part in the discussions of the Parish Council once the meeting has been called to order. **Please note:** We have been reminded that all attendees at the Parish Council should not consume alcohol during the meeting. We thank you for helping us to comply with the law by not bringing alcoholic drinks into the meeting room.

Councillor Bev Barclay
Parish Council Chairman

To commence with an OPEN FORUM – An opportunity for residents to present questions, views or issues for consideration

AGENDA

- 1 Apologies and approvals for absence.
- 2 To receive declarations of interest from Councillors for the items on the agenda.
- 3 To receive reports from District and County Councillors
- 4 Minutes of the Meeting held on 20 July 2026
- 5 Matters arising
 - (a) Grit bins (Cllr Parmenter)
 - (b) Fido bin – Survey (Clerk) and Funding (Cllr Duncan)
 - (c) Wildflower area at Cemetery – Result of consultation, plans, indicative costings, future management of contract (Cllr P Nicholson)
 - (d) gov.uk email (Clerk)
 - (e) To note closing date for applications to be co-opted as Councillor (Cllr Barclay)
 - (f) Update on preparation of draft application to the Thriving Communities Investment Fund for replacement of some of the boardwalk at the Wadd (Cllr Duncan/Clerk)

[East Suffolk Thriving Places Investment Fund | East Suffolk Council](#)
- 6 Potential sources of funding for the restoration or replacement of the climbing frame at Benhall Green (Clerk)

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- 7 Lease on the Wadd – Options, implications, consultation (Cllr Duncan)
- 8 Approval of the Parish Council's consultation response to the proposed application by Essex and Suffolk Water for an order granting Development Consent for the Suffolk Water Recycling, Transfer and Storage (NSIP development)
- 9 Proposal for renewal of corporate insurance (RFO)
- 10 Statement of financial activity in Quarter 2 for review and reconciliation (Responsible Finance Officer)
- 11 Community Infrastructure Levy (CIL)
 - Available balance (Responsible Finance Officer)
 - Suggestions for spend (All Councillors)
- 12 2026/7 National Pay Agreement – To consider the recommended pay award for the Clerk/RFO (Cllr Barclay)
- 13 Nationally Significant Infrastructure Projects (NSIPs) (Councillor Fox)
- 14 Updates from external meetings
 - Sea Link Community Fund Workshop on 25 August (Cllr Duncan)
 - Sizewell C Southern Transport Forum on 2 September (Cllr Fox)
 - Tour of NSIP sites by SCC Cabinet Member, SCC Councillors, Planning Officers and members of the ESCEP etc on 11 September (Cllr Fox)
 - Lion Link Landscape and Environmental Opportunities Workshop on 17 September (Cllr Fox/Cllr Duncan)
- 15 Reports and updates from lead Councillors:
 - (a) Planning plus South Saxmundham Garden Neighbourhood, Cycle, wheel, walk etc
 - (b) The Wadd
 - (c) Village Green and play area (Clerk (temporarily))
 - (d) Trees
 - (e) Cemetery
 - (f) Newsletter insert to Ebb and Flow
 - (g) Emergency Planning
 - (h) Ex-servicemen's Club
 - (i) Welcome letter (to report any distributed to new residents)
 - (j) Improving habitats and wild spaces etc
 - (k) Essex and Suffolk Water Recycling, Transfer and Storage (see item 8) (Cllr Duncan)
 - (l) Anglian Water – Benhall WRC (Cllr Stebbings)

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- 16 Correspondence
- 17 Any other urgent business (For discussion, if urgent – A resolution may not be made if the item is not substantive on the agenda)

Next scheduled meeting will be held on **Monday 21 November 2026**

Katherine Abbott
Parish Clerk/Responsible Finance Officer

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